## BUSINESS EXPO 2024







WEDNESDAY 18TH SEPTEMBER | TOTALLY WICKED STADIUM | 10AM-2PM

# EXHIBITOR PACKAGE £150+VAT

- 6FT X 2.5FT STANDARD TRESTLE TABLE
- TABLECLOTH & 2 CHAIRS
- UNLIMITED TEA/COFFEE FOR 2 PEOPLE
- BREAKFAST VOUCHER FOR 2 PEOPLE
- LUNCH VOUCHER FOR 2 PEOPLE

Number of stands required	
•	
Product / Service Range	

Priority placement within the room will be given on a first come first serve basis. We will aim to keep stalls offering similar products/ services apart.







## **CONTACT INFO**

#### **Billing Details**

Name		•••••		•••••
Company				•••••
Address				
Postcode				
Contact Details				
Email				•••••
Telephone			•••••	•••••
Mobile				•••••
Website				•••••
Facebook		•••••		
Twitter				•••••
Instagram				
Public Liability Insurance Comp	oany			
Insurance Number				
Expiry Date				

#### **Payment Details**

Once we have received your completed form, we will send over a payment link to the email address given above and you will then be able to pay by card or you can call us to pay over the phone on 01744 455 066. By completing this form, you are agreeing to the Terms & Conditions of St Helens R.F.C.







### T&Cs

- 1. 100 % payment is required on full on booking.
- 2. Cancellation St Helens R.F.C will retain 100% of the paid total on cancellation by the exhibitor within 1 month of the event.
- 3. Exhibitors must ensure that they are adequately insured. Copies of Public Liability Certificates must be provided within your application.
- 4. Exhibitors are required to carry out a risk assessment, this will be set out on confirmation of payment.
- 5. Exhibitors must ensure that all relevant electrical equipment has had updated Portable Appliance Testing (PAT).
- 6. Exhibitors must comply with health & safety regulations, in line with Health & Safety Act (1974)
- 7. Exhibitors giving away consumable goods must comply with food hygiene regulations.
- 8. Exhibitors must only exhibit the good/services stated at the time of booking and must keep stands presentable.
- 9. Exhibitors must ensure that no equipment exceeds the size of the stand booked. Exhibitors who fail to respect this rule may be asked for additional payment.
- 10. All stalls must be staffed, stocked and open during the Business EXPO opening hours. You are not allowed to pack up before the end of the event.
- 11. St Helens R.F.C will try to place stalls offering similar products / services apart but reserve the right to give the visitors a variety and choice.
- 12. No smoking allowed on site.
- 13. Exhibitors must take responsibility to safeguard their own property. St Helens R.F.C does not accept responsibility for any losses.
- 14. No refunds will be made if the event cannot take place for any reason outside of the venues control.
- 15. Exhibitors may be banned from future events if any of the above rules are breached.





